

**SPECIAL MEETING OF WENATCHEE VALLEY FIRE DEPARTMENT,
CHELAN COUNTY FIRE DISTRICT 1 & DOUGLAS COUNTY FIRE DISTRICT 2
SEPTEMBER 30, 2022**

Commissioners: Commissioner Castellente, Commissioner de Mestre, Commissioner Dormaier, Commissioner Dave Fennell, Commissioner Danny Johnson, Commissioner Zimmerman

Staff: Fire Chief Brian Brett, Terri Woods, Cindy Blaufuss, Ron Roy, Martie Roy

The meeting was called to order at 8:00 am

NEW BUSINESS

Resolution 2022-011 Formation and Acceptance of Assets and Liabilities: Commissioner Fennell made a motion to approve Resolution 2022-011 Accepting the Assets and Liabilities of Chelan County Fire District 1 and Douglas County Fire District 2. There was a second from Commissioner Zimmerman. The Resolution was approved.

Election of Board Chair & Vice Chair: Nominations for Board Chair were opened.

Commissioner de Mestre nominated Commissioner Fennell to serve as Chair. There was a second from Commissioner Castellente.

Commissioner Zimmerman nominated Commissioner Dormaier to serve as Chair, there was not a second.

Nominations for Chair were closed. Commissioner Fennell was elected to serve as Chair through 2023.

Commissioner de Mestre thanked Commissioner Dormaier for serving as the Chelan County Fire District 1 and RFA Committee Chair. The other Commissioners thanked Commissioner Dormaier for his leadership and guidance through the planning process.

Nominations for Vice Chair were opened. Commissioner Dormaier nominated Commissioner de Mestre to serve as Vice Chair. There was a second from Commissioner Zimmerman. The nominations were closed. Commissioner de Mestre was elected to serve as Vice Chair through 2023.

Appointment of District Secretary: Commissioner de Mestre made a motion to appoint Cindy Blaufuss to serve as District Secretary. There was a second from Commissioner Dormaier. The appointment was approved.

Fire Chief Employment: Commissioner Fennell made a motion to change the Fire Chief base salary in the Employment Agreement to \$165,000. There was a second from Commissioner de Mestre. The amended base salary was approved.

Commissioner Dormaier made a motion to approve the Fire Chief contract as amended. There was a second from Commissioner Zimmerman. The Agreement was unanimously approved.

Public Hearing – A public hearing was opened to allow public comment before the Board considered the September 30 - December 31, 2022, operating budget and revenue sources. There were no public comments. The public hearing was closed.

September 30 – December 31, 2022, Budget & Revenue Sources: Helicopter revenue, expenses and litigation with Helicopter Institute were discussed. The budget includes the purchase of a ladder truck and seeding the fleet replacement fund. The budget also includes a placeholder for the purchase of increased liability coverage or an umbrella policy.

Commissioner Castellente made a motion to approve the September 30-December 31, 2022, budget and revenue sources. There was a second from Commissioner de Mestre. The budget was approved.

Resolution 2022-001 Establishing Funds with Chelan County: Commissioner de Mester made a motion to approve Resolution 2022-001. There was a second from Commissioner Johnson. The Resolution was approved.

Resolution 2022-002 Appointing Agent to Receive Claims: Commissioner Zimmerman made a motion to approve Resolution 2022-002. There was a second from Commissioner Johnson. The Resolution was approved.

Resolution 2022-003 Regular Meeting Schedule: Commissioner Johnson made a motion to approve Resolution 2022-003. There was a second from Commissioner Zimmerman. The Resolution was approved.

Resolution 2022-004 Public Records Policy: Commissioner de Mestre made a motion to approve Resolution 2022-004. There was a second from Commissioner Zimmerman. The Resolution was approved.

Resolution 2022-005 Credit Card Policy & Procedures: Commissioner de Mestre made a motion to approve Resolution 2022-005. There was a second from Commissioner Johnson. The Resolution was approved.

Resolution 2022-006 Auditing Officers: Commissioner Johnson made a motion to approve Resolution 2022-006. There was a second from Commissioner Zimmerman. The Resolution was approved.

Resolution 2022-007 Warrant and Payroll Pre-Approval: Commissioner Castellente made a motion to approve Resolution 2022-007. There was a second from Commissioner Johnson. The Resolution was approved.

Resolution 2022-008 DRS PERS Participation: Commissioner Zimmerman made a motion to approve Resolution 2022-008. There was a second from Commissioner de Mestre. The Resolution was approved.

Resolution 2022-009 DRS Deferred Compensation Program: Commissioner Johnson made a motion to approve Resolution 2022-009. There was a second from Commissioner Zimmerman. The Resolution was approved.

Resolution 2022-010 Compensation for Non-District Assignments: Commissioner de Mestre made a motion to approve Resolution 2022-010. There was a second from Commissioner Castellente. The Resolution was approved.

Non-Represented Personnel Benefits & Paid Leave: Commissioner Castellente made a motion to approve the Non-Represented Personnel Policy. There was a second from Commissioner Fennell. The policy was adopted.

Volunteer Participation & Point System: Commissioner Johnson made a motion to approve the Volunteer Participation and Point System Policy. There was a second from Commissioner de Mestre. The policy was adopted.

OTHER BUSINESS

The thank you letter from the Commissioners will be distributed to the media today.

Chief Brett announced the Jeremy Clark has been promoted to the Volunteer Division Chief Rank. Kyle Dennis has been promoted to the ARFF Chief.

There being no further business, the Planning Committee adjourned at 9:15.

Respectfully submitted, Cindy Blaufuss