

**MINUTES
BOARD OF FIRE COMMISSIONERS
DOUGLAS COUNTY FIRE DISTRICT NO. 2**

Aug 11, 2022
East Wenatchee, WA

The regular meeting was called to order at 2:00 p.m. by Chairman Dave Fennell, with Commissioners Dan Johnson and Ettore Castellente present. Chief Brian Brett also in attendance. Personnel in attendance Deputy Chief Ron Roy, Assistant Chief Kurt Blanchard, Lt Jeremie Clark, and District Secretary Terri Woods.

ADDITIONS/DELETIONS TO THE AGENDA

- N/A

PUBLIC COMMENT

- N/A

APPROVAL OF MINUTES

- **Commissioner Castellente moved to approve the Minutes of July 14th, 2022 as presented. Unanimously passed.**

FINANCIAL REPORT (July 2022)

- Treasurer's Report-Fund Totals indicated a balance of \$9,253,484.55
- Receipt Register indicated receipts of \$54,190.18
- Budget Position Report reflected account activities in all funds.

PAYROLL & VOUCHERS

July Expenses were submitted as follows:

General Expense Fund:

- Claims totaled \$162,456.26
- Payroll for July 5th was processed early in June by Douglas County

Special Projects Fund:

- Claims totaled \$404,666.35

Commissioner Castellente moved to approve July's payroll draws and vouchers in the amount of \$567,122.61. The motion was seconded by Commissioner Johnson. Motion passed.

CORRESPONDENCE

- Lt Clark presented DCFD2 a thank you plaque for support of the Washington State Fire Fighters Association. 100-year conference in 2023.
- Kay McKellar sent congratulations to Ballard on their 55th celebration and condolences to Buell Hawkins on the loss of his wife Beverly, and to the family of Don Olin a CCFD8 volunteer for over 50 years.

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STAFF REPORT

- Operations:
 - Chief Roy reported he will be holding IFSAC written tests on August 29th, at 1800 hrs.
 - The position of Volunteer Division Chief is open with a start date of November 1, 2022 desired for succession training with current Deputy Chief Ron Roy whom will be retiring.
 - Lt Dennis is set to attend the NVFC Recruitment and Retention Experience in Phoenix Sept 16 & 17th.
 - Chief Brett reported on the Keys Fiber Fire, great job by all.
 - Chief Blanchard reported on planning the Oct 8th Open House at Sta1 11-3pm, with a smaller gathering at Sta4 the following Saturday Oct 15th 11- 1pm
 - Reports on upcoming training including Stop the Bleeding and additional ARFF in 2023
 - Chief Brett apprised the Board that Stortz fittings are on order with additional units needed in 2023. Current code requires Stortz be provided by contractor.

UNFINISHED BUSINESS

1. Facilities:

- Sta4 is awaiting closeout with contractor. Concrete and window problems will continue as warranty issues.
- Sta3 Nov 26th substantial completion expected. PUD contacted on electrical issues with EMF and grounding, construction site closed while additional grounding was completed to mitigate. Status on road improvements discussed.
- Sta2 insurance claim for repair to modular from leaking water tank damage was advertised, 0 formal bids received. One bid received from Golden Men on the small works roster. Chief Lindemann will oversee project.
- Quentin Sutter submitted an addendum to his Architect Service Contract. Board tabled till next meeting to invite Mr. Sutter in person to discuss.
- Sta1 – Report is waiting on tower but preliminary verbal report is structure is fine, cracks not vulnerable to the stability of the structure. Discontinue pump testing recommended to facilitate by outside services in future.

2. Personnel:

- Captain King close call with injury, light duty approved by L&I. Lundgren minor injury, back to full duty.
- **Commissioner Fennell made a motion to deviate from the resident contract to allow FF Poteet to reimburse his pro-rated training costs in a lump sum by the end of his allowable time for repayment instead of the contracted monthly payments. All in favor.**
- The complaints with the Public Disclosure Commission were unsupported and dismissed.
- The Board advised Chief Brett to move forward with the hiring of one additional firefighter with a September 15th start date from the previous testing process to meet future staffing needs. With the passing of the RFA future testing will be developed for entry and captain promotions.

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UNFINISHED BUSINESS - continued

3. Apparatus:
 - Eng5 1996 Darley OOS – out of service ... one week out for repairs.
4. Consolidation of Services /RFA
 - The Board reflected on sentiment of vote count for the passing of the RFA. Challenge with the history of the Douglas County voters and misinformation on voter’s pamphlet. All Board discussion on moving forward to represent collective position while representing Douglas County and to prove to the voters it was the right thing to do.


NEW BUSINESS


1. After discussion by the Board, **Chairman Fennell moved to approve the 2022 WA Wage & Equipment Rates Res# 08-11-2022A , seconded by Commissioner Castellente with all in favor.**
2. **Commissioner Castellente moved to approve resolution # 08-11-2022 Surplus items, seconded by Chairman Fennell, all in favor.**

GOOD OF THE ORDER/PUBLIC COMMENTS

Verbal count of Strotz fittings – 385 with loose caps – 385 replacements waiting – 345 additional caps with proper lock awaiting delivery as reported by Chief Blanchard.

Commissioner Johnson moved to adjourn at 4:47p.m. The motion was seconded by Commissioner Castellente. Motion passed.

ATTEST: 
Terri Woods, District Secretary

APPROVED: 
Dave Fennell, Chairman