

**MINUTES  
BOARD OF FIRE COMMISSIONERS  
DOUGLAS COUNTY FIRE DISTRICT NO. 2**

June 9, 2022  
East Wenatchee, WA

The regular meeting was called to order at 2:01 p.m. by Chairman Dave Fennell, with Commissioners Dan Johnson and Ettore Castellente present. Chief Brian Brett also in attendance. District personnel in attendance Division Chief Ron Roy, and District Secretary Terri Woods.

**ADDITIONS/DELETIONS TO THE AGENDA**

**Add to New Business: 2. Fire Protection Contracts**

**APPROVAL OF MINUTES**

- **Chairman Fennell added a motion to approve the minutes from May's meeting with a strike from the draft minutes on a motion to approve Class A uniforms replaced by "The Board discussed the CBA language for Class A Uniforms" for clarification from May's meeting. All were in favor to approve the Minutes of the May 12th meeting.**
- **Commissioner Johnson moved to approve the Minutes of May 19th, 2022, Special Meeting as presented. unanimously passed.**

**FINANCIAL REPORT (May 2022)**

- Treasurer's Report-Fund Totals indicated a balance of \$10,840,618.01
- Receipt Register indicated receipts of \$766,660.93
- Budget Position Report reflected account activities in all funds.

**PAYROLL & VOUCHERS**

May Expenses were submitted as follows:

**General Expense Fund:**

- Claims totaled \$398,099.77
- Payroll for May 5, totaled \$307,835.44. The following payroll changes were approved:
  - Start date 5/23/2022 for new hire Kylie Blaufuss

**Special Projects Fund:**

- Claims totaled \$528,520.99

**Commissioner Castellente moved to approve May's payroll and vouchers in the amount of \$926,620.76. The motion was seconded by Commissioner Johnson. Motion passed.**

Commissioner Castellente after review of the annual SAO report complimented the amount of time spend compiling information needed to report.

**CORRESPONDENCE**

**STAFF REPORT**

- Operations:
  - Chief Roy reported on grant funding from Anheuser-Busch from their drinking water program through the NVFC. Fuel reimbursement program was discussed as well as other ideals to increase volunteer participation. LOSAP program being vetted with legal.



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**STAFF REPORT continued**

- Discussion for Open House activities at all stations in October for National Fire Prevention Week Oct 9-15, 2022
- Newsletter was distributed today to staff and volunteers.
- Chief Brett addressed key topics for the upcoming cooperators meeting planned for the following week. Discussions to include changes in the structuring of the Type 1 and Type 2 Wildfire teams as well as an anticipated increase in holding incidents at the Type 3 level. Extended time expected on assignments as Covid vaccination requirements has had an impact on volunteer participation. Chief Brett expressed his concern for projected decrease in available resources this year.

**UNFINISHED BUSINESS**

1. Facilities:

- Sta1 – The DOH Associates: Discussion by the Board on proposal received for initial Pre-Design/Programming Phase not to exceed \$14,115, plus reimbursable expenses.  
**Commissioner Johnson moved to accept proposal. The motion was seconded by Commissioner Castellente. Motion passed with all in favor.**
  - Sta2 – Pangborn Housing: Chief Brett conveyed Chief Lindemann’s findings after investigation on costs of used mobile housing opposed to estimated repair costs vs new replacement costs. District will contact insurance on possible coverage for repair. Chief Brett will inquire on airport provided housing conditions as well as work with the port to upgrade/ refresh as needed.
  - Sta3 – Rock Island: Discussion by the Board on current buildout and ideals to encourage station 4’s final completion of punch list items
  - Sta17 – Asphalt Improvements: Commissioner Castellente walked the grounds at Sta17. The Board conferred the Asphalt needs to be done as well as a list of repairs needed with an allocation of the share of costs vs time share of value of investment made.  
**Chairman Fennell moved to accept financial responsibility for the asphalt sealant project for Sta17. Commissioner Johnson seconded with all in favor.**
  - Sta4 – HBHansen. Deliberation by the Board on punch list items and expectations for completion.
2. Class-A Uniforms for the Volunteers: After much discussion the Board directed Chief Brett to work on a comprehensive plan for Board approval.
3. Apparatus: Nothing to report
4. Consolidation of Services / RFA:
- Chief Brett reported numerous requests for group presentations to field questions concerning citizens on the Aug 2<sup>nd</sup> primary special election ballot measure. Discussion by Board on budget revenue forecast and concerns with the increase in cost of doing business with fire apparatus costs and fuel at all time high.
  - Request for possibility of a July RFA meeting to discuss next steps as a group.

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**NEW BUSINESS**

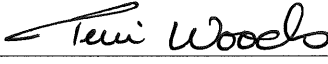
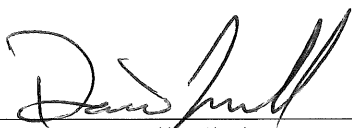
1. Safe Kids Grant: Eveline Roy with the assistance of Kay McKellar reported success at obtaining funding up to \$30,000 administered by the DOH to organize and implement community education and awareness on child injury topics. Focus will be on helmets, car seats, and life jackets.
2. Fire Protection Contracts: Discussion by Chief Brett and the Board of Commissioners on renegotiations needed for local fire protection contracts. Determined best to wait for outcome of RFA vote.

**GOOD OF THE ORDER/PUBLIC COMMENTS**

No public comment

Chief Brett reported on history of wildfire in area and past destruction in both Chelan County and Douglas County. The current Douglas County CWPP has expired with new implementation in the works. Community Wildfire Liaison Hillary Heard has successfully obtained grant funding for replacement of wood/shake roofs for area of the WUI in neighborhoods in Chelan County. Chief Brett with the support of the Board will investigate moving forward with opportunities for Douglas County residents as well.

**Commissioner Castellente moved to adjourn at 4:11 p.m. The motion was seconded by Commissioner Johnson. Motion passed.**

ATTEST:  APPROVED:   
Terri Woods, District Secretary Dave Fennell, Chairman