

MINUTES

BOARD OF FIRE COMMISSIONERS

DOUGLAS COUNTY FIRE DISTRICT NO. 2

May 12, 2022
East Wenatchee, WA

The regular meeting was called to order at 2:02 p.m. by Chairman Dave Fennell, with Commissioner Dan Johnson, Commissioner Ettore Castellente and Chief Brian Brett attending.

District personnel in attendance were Secretary Terri Woods.

ADDITIONS/DELETIONS TO THE AGENDA: None

APPROVAL OF MINUTES

- **Chairman Fennell moved to approve the Minutes of April 14, 2022, as presented. Motion passed. Commissioner Castellente moved to approve the Minutes of April 26, 2022, as presented. Motion passed.**

FINANCIAL REPORT (April 2022)

- Treasurer's Report-Fund Totals indicated a balance of \$11,000,454.02.
- Receipt Register indicated receipts totaled \$4,092,966.62.
- Budget Position Report reflected account activities in all funds.

CORRESPONDENCE: N/A

STAFF REPORT

- Defer to next month when back in person.

UNFINISHED BUSINESS

1. Facilities:

* The DOH Associates Architects & Planners were notified to provide the evaluation at STA1 for the hose tower, mezzanine, and sink holes. Report expected early next month.

* Repairs at the Resident Housing units at Pangborn being estimated. Extensive damage from water damage.

2. Personnel:

* Following Administrative Assistant Tara Whaley's resignation April 7th, Kylie Blaufuss ranked highest in the interview process with an interview board of four. All Board members were in favor of hiring Kylie with a start date of May 23, 2022. Executive Assistant Terri Woods will remove Ms. Whaley from the checking and credit card accounts as well as adding Administrative Assistant Kylie Blaufuss to the two checking accounts at Cashmere Valley Bank and multiple credit card accounts for the District.

* Firefighter Donn Etherington completed his promotional requirements to proceed to FF2 with a start date of April 1. Volunteer Firefighter Caleb Breckenridge was voted into the volunteer association at the May 3rd meeting qualifying to start AVP compensation. Both FF Etherington and FF Breckenridge approved by the Board.

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3. Apparatus:

* The new Aerial/ Ladder Truck is slated to start the building process in November. Order was placed and paid for to ensure cost savings as increased cost and wait times are extraordinarily high with the current market, supply/demand. The DOH Associates will include costs to modify STA1 back bay to ensure clearance.

4. Consolidation of Services / RFA:

* Chief Brett informed the Board that the Department of Revenue took the position that a multiple year lid lift requires a separate vote of the citizens. Discussion by the Board of the possible consequences followed. RFA and Special meeting scheduled for next Thursday May 19, 2022

NEW BUSINESS

1. HazMat ILA

* **After discussion Commissioner Castellente motioned to approve participation in the newly created regional hazmat team ILA with all in favor.** Chief Davidson had informed the district that a grant was awarded in the tune of just under \$250K for this start up.

2. Class A Uniforms

* The Board discussed the CBA language for Class A Uniforms.

PAYROLL & VOUCHERS

Expenses were submitted as follows:

General Expense Fund:

- Claims totaled \$112,807.82 for Expense Fund and \$358,414.70 for the Capital Fund.
- Payroll totaled \$17,709.20. April's payroll was processed early by Douglas County.

The following payroll changes were approved by the Board:

- Donn Etherington promotion to FF2 effective April 1, 2022
- Caleb Breckenridge voted into the volunteer association May 3, 2022 AVP PT approved.

Commissioner Castellente moved to approve May payroll and vouchers in the amount of \$488,931.72. Motion passed.

GOOD OF THE ORDER/PUBLIC COMMENTS

Chief Brett reported the Touch-A-Truck fundraiser as a success. WSFF 99th Annual Conference to begin tomorrow May 13, 2022. The Fire Chief's Conference scheduled May 23, 2022.

Chairman Fennell adjourned the meeting at 2:54 pm