

MINUTES

BOARD OF FIRE COMMISSIONERS

DOUGLAS COUNTY FIRE DISTRICT NO. 2

June 10, 2020
East Wenatchee, WA

(This meeting was conducted via Zoom in compliance with Proclamation No. 20-28.4 by the Governor of the State of Washington due to the COVID-19 outbreak.)

The regular meeting was called to order at 5:00 p.m. by Chairman Rick McBride with Commissioners Dawn Collings and Dave Fennell signed in.

District personnel joining the meeting were Fire Chief Dave Baker, Assistant Chief Cam Phillips, Captain Mike Soltwisch, and Lieutenant Cody Shelton. The meeting was hosted by Executive Assistant Terri Woods.

ADDITIONS/DELETIONS TO THE AGENDA

- Labor Management was added to Staff Reports by Commissioner Fennell.

APPROVAL OF MINUTES

Commissioner Collings moved to approve the Minutes of May 13, 2020 as presented. The motion was seconded by Commissioner Fennell. Motion unanimously passed.

FINANCIAL REPORT

- Treasurer's Report-Fund Totals indicated a balance of \$16,062,450.72.
- Receipt Register indicated May receipts totaled \$541,096.86.
- Budget Position Reports reflected account activities for all funds in May.

CORRESPONDENCE (None)

STAFF REPORTS

Chief:

- Operations would be migrating back to normal with the Chief Officers returning to their regular schedules next week. Support staff would return starting June 29.
- Chief Baker would be on vacation June 16-19.
- Reports from the Training Academy indicated that Recruit Firefighter Donn Etherington was performing well, notably for his leadership skills.

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- Precautions had been taken by some personnel possibly exposed to COVID through family members. Results were negative and they were back to work.
- Apparatus
 - Specifications of the ordered apparatus had been sent to engineering, and work was starting to build the body. Completion was expected in September or October.
 - It was reported the military trucks may need new brakes
 - Cost to repair the truck from Douglas County Fire District No. 5 was less than \$1,000.
- Facilities
 - The contractor had broken ground on Station #4. Due to restrictions related to COVID, there was no in-person ceremony. Chief Baker was interviewed on the radio. Pictures would be posted on the website as the project progresses. An open house would be planned for next June.
 - Dave Dormier was the selected Project Manager.
 - CSI: Construction Special Inspection would be performing special inspections. They were currently testing for lift.
 - Chief Baker authorized locating a seismic monitor to be used by the University of Washington permanently in the telephone room with access to the internet. There would be no cost.
 - Following a discussion on potential valued engineering opportunities for Station #4, Chief Baker would talk the matter over with the Project Manager.
- Fire Marshal
 - Fireworks would be sold in East Wenatchee.
 - Preapplications were submitted for a residential development of 200 homes on N. Lyle Ave. Three more commercial buildings and a sub-station were planned near the airport.

Labor Management:

- Commissioner Fennell reported the BC/Shift Commander Committee met on June 2 and 9. Consideration was given to three proposals, union MOU's, financial forecasts by Chief Baker, and future revisions to the job description for Captain. The committee would tentatively meet again in September. Testing would follow to establish a hiring list with the goal to implement January 1. Chief Baker concurred with the schedule and was comfortable not rushing the process.

UNFINISHED BUSINESS

1. Attorney Julie Norton had found it appropriate for firefighters to receive continued service time credit after being hired by DCFD#2 during the two-year obligation period in the resident program. Training cost reimbursements would be refunded to Firefighters Jason Koster and Michael Lundgren.

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NEW BUSINESS (None)

PAYROLL & VOUCHERS

May Expenses were submitted as follows:

General Expense Fund:

Claims totaled \$44,278.95 for Voucher Nos. 200603001 through 200603041.
Payroll totaled \$254,007.29.

Special Projects Fund:

Claims totaled \$190,962.39 for Voucher Nos. 200602001 through 200602004.

Commissioner Collings moved to approve May payroll and vouchers in the amount of \$489,248.63. The motion was seconded by Commissioner Fennell. Motion unanimously passed.

GOOD OF THE ORDER (None)

Commissioner Fennell moved to adjourn the meeting at 5:38 p.m. The motion was seconded by Commissioner Collings. Motion unanimously passed.