

MINUTES

BOARD OF FIRE COMMISSIONERS

DOUGLAS COUNTY FIRE DISTRICT NO. 2

April 14, 2020
East Wenatchee, WA

(This meeting was conducted via Zoom in compliance with Proclamation No. 20-28 by the Governor of the State of Washington due to the COVID-19 outbreak.)

The special meeting was called to order at 4:00 p.m. by Chairman Rick McBride with Commissioners Dawn Collings and Dave Fennell signed in.

District personnel joining the meeting were Fire Chief Dave Baker, Assistant Chiefs Cam Phillips and John Glenn, Captains Mike Soltwisch, Seth Ellis, and Scott White, and Executive Assistant Terri Woods.

Also participating were Architects Peter Carletti and Quentin Sutter, and representatives Kristen Hansen and Phil Lohrer from HBHansen Construction.

The purpose of the meeting was to consider the bid award for construction of Station #4. An executive session was planned but tabled later in the meeting.

Station #4 Bid Award

Chairman McBride began by thanking Chief Baker for previously meeting with him to review financial projections for the next 7 – 10 years. He was convinced that the District was financially strong even with 0% growth and without a levy refresh.

In discussion, it was clarified for Commissioner Fennell that the Bid Alternate #1 was for an administration building that included two offices, restrooms, training room and small kitchen. Plans for Station #3 were still on track for a 6,200 – 6,300 square foot building that would allow both stations to be built without having to seek more funding.

Commissioner Collings moved to award construction of Station #4 to HBHansen Construction for a total bid of \$5,682,000 (base bid of \$4,919,000 for the station and alternate bid of \$763,000 for the administration building). The motion was seconded by Commissioner Fennell. The motion unanimously passed.

Chief Baker advised he would contact the architects, engineers, and legal counsel the next day to designate duties.

(Peter and Quentin left the meeting.)

MINUTES
APRIL 14, 2020
PAGE 2

Kristen Hansen stated their company was excited about the project. She advised they would have to consult with their team about when they would be able to start. There were delays with some of their current projects due to COVID-19. Phil Lohrer, Project Manager for HBHansen indicated it would likely be mid to late May.

Chief Baker advised the time frame, even with a June 1 start date, was favorable for hiring a project manager for the Fire District. A request for proposals would take a week or two, anticipating the ad would be published the weekend of April 25-26, followed by an interview process.

For the record, Chairman McBride made the following announcement as recommended by legal counsel that "The fire station bid is considered necessary and routine based upon the previously approved bid specifications and schedule and is related to construction of an essential public facility". He thanked Chief Baker and stated he was happy and pleased to be part of this historical event for the Fire District.

Executive Session

The executive session was tabled for a future date as recommended by legal counsel citing the Governor's proclamation.

There being no other business, **Commissioner Fennell moved to adjourn the meeting at 4:18 p.m. The motion was seconded by Commissioner Collings. The motion passed unanimously.**